

Below outlines the services provided to participating districts as part of the Education Technology Pool Counsel consortium. Please advise if you have questions or if I can be of further assistance.

### **Technology Pool Counsel Legal Services Consultation Agreement**

For the retainer stated below, Sweet, Stevens, Katz & Williams, LLP ("SSKW") will provide the following services to the Allegheny Intermediate Unit ("IU") during the 2018-2019 school year (July 1, 2018 to June 30, 2019).

1. Mark Cheramie Walz ("Walz"), Karl Romberger ("Romberger"), or such other members of the SSKW attorney staff as are available and are acceptable to the IU, will provide telephone and electronic mail advice and opinions concerning computers, education technology, electronic devices, and related policies, to the administrator or administrators designated by the IU as the contact. When appropriate and as often as possible in accordance with current practice, electronic mail opinions and advice, policies, guidelines, forms and worksheets, handouts and outlines, and other material of universal applicability or interest will be shared with all school entities who participate in the SSKW Legal Services Retainer Technology Pool.
2. Walz, Romberger, or other SSKW attorneys acceptable to the IU will provide by webinar two ninety (90) minute trainings and/or consultations on technology-related issues to a joint meeting of the information technology staff from the IU's constituent school districts and career technical centers ("CTC") during the 2018-2019 school year. Scheduling of trainings and consultations will be on a first come, first served basis.
3. Walz, Romberger, or other SSKW attorneys acceptable to the IU will provide two full day training sessions, in-service sessions, workshops, or group consultations concerning education technology to the IU with the specific topics and nature and size of the audience to be determined solely by the IU. Scheduling of all training, in-servicing, and group meetings will be on a first come, first served basis.
4. The substitution of any attorney for Walz or Romberger in the performance of any of the foregoing duties shall occur only with the prior approval of the IU.
5. This arrangement does not include representation in administrative or judicial proceedings. Arrangements for such representation must be made separately with SSKW.
6. It is acknowledged that the services to be provided pursuant to this arrangement are for a consortium consisting of the IU, the IU's member school districts, and the IU's member CTCs. The IU is signing this agreement on behalf of the consortium and will be responsible for payment on behalf of the consortium.

